Graduate Certificate in Policy and Governance

QUT’s Graduate Certificate in Policy and Governance is job focused, with many exciting career opportunities in the influential world of government. Gain advanced knowledge and skills in the areas of: policy planning, implementation and evaluation; ethics; social justice; government systems; and research methods.

Developed in consultation with the Queensland Public Service Commission (QPSC), the course is designed to teach the skill sets identified by QPSC for work in the policy field.

Why choose this course?
This exciting and flexible graduate certificate has been designed in consultation with government agencies. The content has been tailored to government selection criteria, so you will learn key skills that are crucial to working in policy development and analysis.

Although a postgraduate level course, it is unique in that you don’t need an undergraduate qualification to apply. You can even gain recognition for the skills you already have from working in the public sector. If you don’t have an undergraduate qualification, free online resources are available to help you prepare for academic writing, analysis and referencing once you’re enrolled in the course. QUT’s highly experienced academics are also available to you for academic support as you progress through the course.

You will acquire advanced knowledge of: social policy, theoretical and practical approaches to policy development (nationally and globally) and the impacts of policy on marginalised Australians.

This course will enhance your networking and negotiating skills. You will also gain public sector skills in ethics and compliance, which are an essential requirement to work in government.

Flexible delivery
This course is delivered completely online and you’ll learn in a supportive environment. Collaborate with peers online and access academic and student services support as you study.

James Kenny
Rewarding careers

‘My role within the Department of Finance supports the Department of Defence in delivering its outcomes. The work I do is fascinating and I feel that I am part of something bigger than myself. QUT’s Graduate Certificate in Policy and Governance delivered course content relevant to my work interests and goals. The online delivery allowed me to work full time while studying.’
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QUT’s Library also offers an assistance program with resources to help you in your transition to tertiary study.

Real-world learning
- learn from policy and governance experts in the real world
- understand the complex structure of government and its functions
- learn the context and social implications of policy
- obtain recognition for the skills you already have in the public sector and gain a competitive advantage
- draw on your real world experience
- hone your ability to liaise with a diversity of stakeholders
- learn how to gather stakeholder views to policy issues across local and national contexts
- critically analyse social and administrative data sets
- make evidence-based judgements to create real world solutions
- learn how to present briefing notes, reports and Cabinet submissions
- evaluate diverse social perspectives across cultures, gender and income groups.

Entry requirements

Academic entry requirement
A completed recognised bachelor degree in any discipline.

Alternative entry
Applicants without an undergraduate degree who have at least seven (7) years professional work experience in any area or five (5) years relevant professional work experience in the Public Sector and/or Justice Professions may apply for entry.

Those seeking to gain entry based on work experience should provide their curriculum vitae (CV) and Statements of Service from their employer.

Course structure
The Graduate Certificate in Policy and Governance is made up of 4 core units. The content has been tailored to government selection criteria, so you will learn key skills that are crucial to working in policy development and analysis.

Career outcomes
You will have the confidence and know-how to work in the head office of government departments developing policy options. It’s your opportunity to work at the pointy end of decision making to make a real difference.

Careers include:
- Principal advisor
- Principal planner
- Principal planning officer
- Senior policy officer
- Ministerial policy adviser
- AO6 and AO7 government administrative officer positions.

Fees

FEE-HELP
You may be eligible for FEE-HELP, a loan scheme to help you pay your course fees, if you are an Australian citizen or hold an Australian permanent humanitarian visa. For other conditions read the FEE-HELP information.

Student Services and Amenities Fee
You'll need to pay the student services and amenities fee as part of your course costs. You may be eligible for SA-HELP, a loan scheme to help you pay your student services and amenities fee, if you are an Australian citizen or hold an Australian permanent humanitarian visa. For other conditions read the SA-HELP information.

Scholarships
You can apply for scholarships to help you with study and living costs.
- Equity scholarships scheme

This information has been prepared for Australian and New Zealand citizens and those with Australian permanent resident status. Some courses are not open to international students, and entry requirements and fee information may be different. For more information and to check if a course is available, international students should visit www.qut.edu.au/international. Last updated on: 28/05/2019. Information contained in this document was correct at the time of printing. The university reserves the right to amend any information, and to cancel, change or relocate any course. CRICOS No. 00213J